II Sheelam Param Bhooshanam II

Shri Acharyaratna Deshbhooshan Shikshan Prasarak Mandal's

MAHAVIR MAHAVIDYALAYA, KOLHAPUR

Track ID: MHCOGN 10864

Annual Quality Assurance Report (AQAR)
Of
Internal Quality Assurance Cell
Submitted to

National Assessment & Accreditation Council
Bengaluru
2017 – 18

DR.
RAJENDRA

PRABHAKAR

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Date: 2018.12.29

Annual Quality Assurance Report (AQAR) Of Internal Quality Assurance Cell (2017 – 18)	
PART – A	
AQAR FOR THE YEAR	2017 – 18
1. Details of the Institution	
1.1 Name of the Institution:	**Mahavir Mahavidyalaya, Kolhapur (Arts, Commerce & Education)**
1.2 Address:	7/E, Vaishali Parisar, Bhausingji Road, Nagala Park, Kolhapur. (MH)
City	Kolhapur
State	Maharashtra
Pin Code	416003
Institution E – Mail Address:	mahavircollege@yahoo.com
Contact No.	0231 – 2651830 0231 – 2680112
Name of the Head of Institution	**Principal Dr. Rajendra Prabhakar Lokhande**
Contact No.	0231 - 2680112
Mobile No.	+91 – 99230 56 551
Name of the IQAC Coordinator	Mr. Ajitkumar N. Chougule
Mobile No.	+91 9403 85 0980
IQAC E – Mail Address:	mmkiqac@gmail.com
1.3 NAAC Tack ID	MHCOGN 10864
1.4 NAAC Executive Committee No. & Date:	EC(SC)/28/A&A/34.3 Date- October 30,2017
1.5 Website Address:	www.mahavircollege.com
Web link of the AQAR	www.mahavircollege.com/aqar1718.pdf

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity
01.	I	B++	80.50	January 2004	5 Years
02.	II	B	2.61	August 2011	5 Years
03	III	A	3.11	September 2017	5 Years

1.7 Date of the Establishment of IQAC	21st June, 2004
1.8 AQAR for the Year	2017 – 18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

1.	AQAR	2012 – 13	30/09/2013
2.	AQAR	2013 – 14	19/09/2014
3.	AQAR	2014 – 15	12/11/2015
4.	AQAR	2015 – 16	03/09/2016
5.	AQAR	2016-17	03/12/2018

1.10 Institutional Status:

University	Yes		No	✔
Affiliated College	Yes	✔	No	
Constituent College	Yes		No	✔
Autonomous College of UGC	Yes		No	✔
Regulatory Agency Approved Institute	Yes	✔	No	
	B. A. B. Ed. (Integrated) By NCTE			

Type of Institutions:

Co Education	✔	Men		Women	
Urban	✔	Rural		Tribal	

Financial Status:

Grant In Aid	✔
UGC 2f	✔
UGC 12b	✔
Grant In Aid + Self Financing	✔
Totally Self-Financed	

1.11 Type of Faculty/Programme

Arts	✔
Commerce	✔
Science	✔
Others	B. A. B. Ed. (Integrated)

1.12 Name of the Affiliating University — Shivaji University, Kolhapur

1.13 Special status conferred by Central/ State Government

Autonomy by State/Central Govt. / University	
University with Potential for Excellence	
UGC-CPE	
DST Star Scheme	
UGC-CE	
UGC-Special Assistance Programme	
DST-FIST	
UGC-Innovative PG programmes	
UGC-COP Programmes	✔
Any other (Specify)	M. A. Counselling Psychology

2. Composition of IQAC & Activities

2.1 No. of Teachers	10
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01

2.6 No. of any other stakeholder and Community Representative	02
2.7 No. of Employers/ Industrialists	01
2.8 External Experts	03
2.9 Total No. of Members	**21**
2.10 No. of IQAC Meeting Held	**03**
2.11 No. of meetings with various stakeholders	
Faculty	04
Non-Teaching Staff	02
Students	01
Alumni	01
Others	01
2.12 Has IQAC received any funding from UGC during the year?	No
2.13 Seminars / Conferences (Only quality related)	**Total : 07**
i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC	
International	00
National	03
State	00
University	04
ii) Themes	

.
- National Seminar on Understanding Revised Assessment and Accreditation Methodology of NAAC (December 2017).
- National Seminar on Understanding Administrative Work Culture in the Present Context (April 2018).
- National Seminar on 'Our Language, Our Culture' (June , 2018)
- University Level Seminar on Concept of Marathi Literature and Translated Studies.(February,2018)
- University Level Seminar on Blog Writing (February 2018)
- University Level Workshop on Formation of Youth For Development of Nation through NCC.(October ,2017)
- University Level Seminar on Job Opportunities in Banking and Industrial Sector(October ,2017)

2.14 Significant Activities and contributions made by IQAC

- Organization of National Seminars on Understanding Revised Assessment and Accreditation Methodology of NAAC and Administrative Work Culture
- Academic and Administrative Audit and Green Audit conducted
- Proposal to start B.Voc. under progress

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievement
Organization of seminars, conferences , workshops	3 National, 4 University level seminar/conference /workshops organized.
To enter MoUs with various institutions	Increase in MoUs and their activities

To motivate students to take active participation in extension activities	* Students participated in extension activities through NSS, NCC Sports and Cultural Programmes * Innovative extension activities such as adoption of senior citizens from Old Age Home By students
To enrich research culture & Book publication	books and many research papers published by faculty.
To increase the use of ICT	Use of Multimedia interactive board
Increase activities of alumni, parent teacher association.	Organized Alumni-Parent teacher meet by all Streams
Sign MoUs with various organizations	MoUs with various organizations
To conduct internal green audit	Conducted

- **Provide the details of the action taken**

- Students were guided for participation in Avishkaar
- Various MoUs signed
- National seminar for nonteaching staff organized for the first time

*Academic Calendar of the year has been attached as Annexure. I

2.15 Whether the AQAR was placed in statutory body	Yes

The AQAR was placed before the College Development Committee of the Institute.

Action Taken Report

National Seminar for understanding new methodology of NAAC organized by IQAC

PART – B
CRITERION : I CURRICULAR ASPECTS

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	--	--	--
PG	02	-	02	
UG	04	--	01	
PG Diploma	-	-		
Advanced Diploma	-	-		
Diploma	-	-	-	
Certificate (COC)	02	-	00	
Others (Short Term)	06		06	
Total	14		09	

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Students have choice to take combination of subjects and electives
CBCS for Post Graduate Programmes

(ii) Pattern of programmes:

Pattern	No. of Programmes
Semester	06
Tri – Semester	00
Annual	00

1.3 Feedback from stakeholders:

Alumni	Parents	Employers	Students
✔			✔

1.3.1 Mode of Feedback

Online	Manual
	✔

***An analysis of the feedback has been provided in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their Salient aspects.	No
1.5 Any new Department/Centre introduced during the year. If yes, give details.	No

CRITERION : II TEACHING, LEARNING & EVALUATION									
2.1 Total No. of permanent faculty:									
Total		**Assistant Prof.**		**Associate Prof.**		**Professor**		**Others**	
46		34		12		1		--	

2.2 No. of permanent faculty with Ph.D.	24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Total		**Assistant Prof.**		**Associate Prof.**		**Professor**		**Others**	
R	V	R	V	R	V	R	V	R	V
--	05	--	05	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty	04– M. A. Psychology 36 – Clock Hour Basis (CHB)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	**International level**	**National level**	**State level**
Attended Seminars/ Workshops	01	39	06
Presented papers	01	24	06
Resource Persons		06	01

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Free of cost internet facility available to faculty and students through 24 X 7 WI fI facility.
- Use of ICT for lectures and practical.
- Faculty uses Multi Media Interactive Board (Smart Board).
- Regular practice of teaching using ICT.
- Use of language laboratory for Special English subject.
- Field visits for wide learning outcomes.
- Organization of study tours and industrial visits
- Practice of collection of paper cuttings on current affairs.
- Exhibition of wallpapers.
- Exhibition of Books, Magazines and Journals.

2.7 Total No. of actual teaching days during this academic year	180 Days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit test and Seminar, Open book examination by Psychology Department

2.9 No. of faculty members involved in curriculum Restructuring / revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Syllabus Development   :   05 Members
Board of Studies   :   07 Members

2.10 Average percentage of attendance of students	93 %

2.11 Course/Programme wise Distribution of pass percentage:

Name of the Programme	Total Students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. – III	281	07.34%	30.27%	35,17%	00.91%	74.31%
B.Com. – III	171	00.58%	19.88%	49.71%	2.92%	73.10%
B. A. B .Ed. – IV	43	67.44%	25.58%	02.32%	--	97.67%
M. A. (Psychology)	20	55%	20%	05%	--	80%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

● Departmental Action Plan with micro teaching.

● By promoting use of ICT in teaching learning process.

● College blogspot to notify information

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRDC programmes	-
Orientation programmes	04
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others(Short term course)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	21	02	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

CRITERION : III RESEARCH, CONSULTANCY & EXTENSION

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Research coordination committee to plan the research activities.
- Encouragement to faculty to apply for research grants by various agencies.
- Orienting students to participate in research project competition.
- Motivation to students to write research papers, present them in various research project competitions and seminars
- Initiative in organizing National and university level conferences, seminars, workshops

3.2 Details regarding Major Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01		--
Outlay in Lakhs	--	Rs. 12,00,000/-		--

3.3 Details regarding Minor Projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	01	--	--
Outlay in Lakhs	--	2,30,000/	--	--

3.4 Details on Research Publications

	International	National	Others
Peer Reviewed Journal	05		--
Non Peer Reviewed Journal		08	--
E – Journals	06	--	--
Conference Proceedings	03	01	01

3.5 Details of Impact factor of Publications   --

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the Funding Agency	Total Grant Sanctioned	Received
Major	2016 to 2018	Maharashtra Rajya Sahitya Sanskrti Mandal	12 Lakhs	8 Lakhs
Total			12 Lakhs	8 lakhs

3.7 No. of books published   13

a) With ISBN	06
b) Chapter in Edited Books	01
c) Without ISBN	06

3.8 & 3.9 Not Applicable to us

3.10 Revenue generated through Consultancy			Nil		

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03		04	
Sponsoring Agency		Self-Funded		Shivaji University	

3.12 No. of faculty served as experts, chairpersons or resource persons	06

3.13 No. of Collaborations

International	
National	
Any Other	02

3.14 No. of linkages created during this year	05

3.15 Total budget for research for current year in lakhs

From Funding Agency	--
From Management of College / University	Rs. 1,50,000/-
Total	Rs. 1,50,000/-

3.16 No. of patents received	--

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
02	--	--	02	01	--	--

3.18 No. of faculty from the institution

Who are Ph. D. guides	07
Students registered under them	Ph D-25 , M. Phil. -10

3.19 No. Ph. D. awarded by faculty from the institution?	03

3.20 No. of research scholar receiving the Fellowships

JRF	SRF	Project Fellow	Any Other
--	--	--	--

3.21 No. of students Participated in NSS events:

University	State	National
150	01	

3.22 No. of students Participated in NCC events:

University	State	National
150	10	79

3.23 No. of Awards won in NSS

University	State	National

0	--	0

3.24 No. of Awards won in NCC

University	State	National
	02	03

3.25 No. of Extension activities organized

University Level	College Forum	NSS	NCC	Other
04	47	12	15	08

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Voter Awareness Campaign
- Plastic waste awareness campaign
- Celebration of International Yoga Day.
- Celebration of Raksha Bandhan with Traffic Police.
- Rally for keeping mental health and street play
- Adoption of Village by N.S.S and activities under it
- Adoption of Old Age Home inmates by students.
- Arrangement of Blood Donation camps by NSS and NCC.
- Organized Career Conference for college and high school students.
- Dental check up camp..

CRITERION : IV INFRASTRUCTURE AND LEARNING RESOURCES				
4.1 Details of increase in infrastructure facilities:				
Facilities	**Existing**	**Newly Created**	**Source of Fund**	**Total**
Campus area	5.7 Acres	--	--	5.7 Acres
Class rooms	28	--	--	28
Laboratories	03	--	--	03
Seminar Halls	03	--	--	03
No. of important equipment purchased (≥ 1-0 lakh) during the current year.		• Computer Printer – 01	--	
Value of the equipment purchased during the year (Rs. in Lakhs)		34815/	-	
4.2 Computerization of administration and library :			Yes	

4.3 Library services:

	Existing		Newly added		Total	
	Nos.	**Value**	**Nos.**	**Value**	**Nos.**	**Value**
Text Books	31393	23,45,574	1617	2,24,281	33010	25,69,855
Reference Books	16026	21,71,457	588	3,29,320	16614	25,00,774
e-Books	-	-	-	-	-	-
Journals	13	31650				
e-Journals(n-list)	1	5000/-	Renewed	5500		
Digital Database	-	-	-	-	-	-
CD & Video	256	54,137/-				

4.4 Technology up gradation (overall)

	Total Computers	**Computer Labs**	**Internet**	**Browsing Centres / NRC**	**Office**	**Departments**
Existing	78	41	Broadband	03	14	10
Added	06	00	Fiber Optic	05	00	01
Total	84	41	--	08	14	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Wi fi facility is available on Campus for teachers& students, Internet facility to students through NRC.

4.6 Amount spent on maintenance in lakhs :

i)	ICT	157444/
ii)	Campus & Infrastructural Facilities	342063/
iii)	Equipment's	4200/
	Total	503707/

CRITERION : V STUDENT SUPPORT AND PROGRESSION					

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation programme for first year students.
- Updated college website as well as prospectus.
- Notifications to students through college app
- Creating awareness through meetings with students
- Arrangement of various activities of literary associations like Marathi, Hindi, English, and History and Geography.
- Celebration of various days of national/international significance
- Various activities done by NSS and NCC
- Guidance for Education Officer, TAIT/TET and NET examinations.
- Organization of lectures of eminent personalities.

5.2 Efforts made by the institution for tracking the progression

- Principal takes review in meetings with faculty.
- Department submit reports to IQAC and Principal.
- Keeping track of activities planned through academic calendar.
- Periodic feedback from stakeholders.
- Regular feedback from students. Parents, alumni and school teachers.

5.3 (a) Total Number of students

UG		PG		TOTAL	
Men	**Women**	**Men**	**Women**	**Men**	**Women**
1112	799	16	30	1128	829

b) No. of students from outside the state	25

c) No. of International Students	01

d) Category wise student distribution (Last Year)

GENERAL		SC		ST		OBC		PHY CHLNGD		TOTAL	
M	F	M	F	M	F	M	F	M	F	M	F
987		365		07		216				1747	

d) Category wise student distribution (Current Year)

GENERAL		SC		ST		OBC		PHY CHLNGD		TOTAL	
M	F	M	F	M	F	M	F	M	F	M	F
734	482	181	169	02	05	125	86	20	07	1128	829

e) Demand Ratio	1.20
e) Dropout %	3.0 %

5.4 Details of student support mechanism for coaching for competitive examinations

- The college has Mahavir Competitive Examination Centre to coach aspirants.
- College faculty members guide as guest lectures.
- Guidance for TET, CTET, TAIT for B. A. B. Ed. Students.
- Some sessions for NET – SET by P.G. Department of Psychology.

5.4.1 No. of Students benefitted	410

5.5 No. of students qualified in these examinations

NET	SET/ STET	IAS / IPS	STATE PSC	UPSC	OTHERS
02	01	--	--	--	03

5.6 Details of student counselling and career guidance

- Career counseling cell is active in college.
- In this cell lectures and workshop are arranged for various skills like Study management skill.
- The college has well established counseling and guidance cell, In house students who wish to undergo counseling visit the counselors at P.G. Department of Psychology. Career Fair is organized twice each year for career guidance .Hundreds of   students at higher secondary and secondary level benefit from it.

5.6.1 No. of Students benefitted	210

5.7 Details of Campus Placement

No. of Organizations Visited		No. of Students participated	
No. of Organizations Visited	No. of Students participated	No. of Organizations Visited	No. of Students Participated
	-	01	

5.8 Details of gender sensitization programmes

- Different activities and lectures organized by Tejaswini Manch, Maitrin Manch (Women Development Cell)
- In the college Internal Complaints committee and anti-ragging committee have been formed.
- Activities through Beti Bacho, Beti Padhao Abhiyan
- Organization of activities by Women Development Committee
- Celebration of International Women's Day

5.9 Student Activities (No. of students participated in Games, Sports & Other Events)

State / University	National	International	Total
	09		09

5.9.1 No. of students participated in Cultural Events

State / University	National	International	Total
	16	00	16

5.9.2 No. of Awards / Medals won by students in Games, Sports & Other Events

State / University	National	International	Total
03	0	00	03

5.9.3 No. of Awards / Medals won by students Cultural Activities

State / University	National	International	Total
04	00	00	04

5.10 Scholarships and Financial Support

	No. of Students	Amount

Financial support from Institution		
Financial support from government	39	132300/-
Divyang students	16	138000
Financial support from other sources(JKPMMS)	01	1,03000
Number of students who received International/ National recognitions (University Merit scholarship)	08 --	75000--

5.11 Student organized initiatives: Fairs / Exhibitions

Initiative	State / University	National	International
Fair	01	--	--
Exhibition	04	--	--
5.12 No. of social initiatives undertaken by the students	15		
5.13 Major grievances of students (if any) redressed:	Nil		

CRITERION : VI LEADERSHIP, GOVERNANCE AND MANAGEMENT

6.1 State the Vision and Mission of the institution

VISION

To develop the Institute for excellence in academics and empower students with higher learning and research capabilities through value based education for global competencies, character building and social inclusion and transformation.

MISSION

To strive for excellence in higher education in keeping with the motto of the institution 'Sheelam Param Bhooshanam' and ignite young minds for knowledge, skills, research and civic values and for this purpose to introduce new skill oriented courses with increasing use of ICT in order to make the students capable to stand in the global market.

OBJECTIVES

• To equip and empower students with relevant knowledge, competence and creativity to face global challenges.

• To achieve innovations in teaching-learning research and extension activities to realize national goals.

• To facilitate optimum use of human and natural resources for sustainable development.

• To promote participation of all the stakeholders in the development of the university and the region.

• To promote and practice inclusive growth.

• To adopt and promote the knowledge output for human development.

• To create awareness on human rights, value system, culture, heritage, scientific temper and environment.

6.2 Does the Institution has a management Information System

Yes, The system is used for online student admission process, database of students, as well as administrative process including finance network through Tally Software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

Curriculum Development
- Participation of faculty members as syllabus drafting subcommittee member.
- Contribution of faculty members as BoS members.
- Interaction of teachers with BoS members of the respective subject
- Feedback taken from B. A. B. Ed. students about the curriculum
- 7 faculty members contributed as BoS Members

Teaching and Learning
- Teachers are allowed to attend/organize subject related seminars and workshops to improve teaching and to latest knowledge.

- Open access to students in the library.
- Use of academic calendar ,diary and lesson plan
- Syllabus completion report is taken at every semester end
- Proactive efforts taken for updating skills of teachers and students
- Encouragement to students for extra reading and use of library

Examination and Evaluation
- Unit test and Tutorials are arranged for every class.
- Every department arranges seminars or Project work for last year class.
- As per parent university regulations, examinations are conducted fairly and impartially.
- Continuous Internal Evaluation. done through orals, class tutorials

Research and Development
- Encouragement given to faculty and students to undertake major and minor research project.
- Felicitation by institution for conducting good research.
- Sensitizing teachers to undertake research projects and administrative support.
- Promotion of research by giving small research projects to students.

Library, ICT and physical infrastructure / instrumentation
- New reference books, text books purchased, Open access to library & ICT facilities.
- Library equipment purchased by science lab.
- Ramps and railings and lavatories constructed for physically challenged students.

Human Resource Management
- As per their competencies, academic and administrative persons are utilized.
- Clear demarcation of duties for non-teaching staff, duties displayed on their cabins.
- Appreciation of staff for their achievements

Faculty and Staff recruitment
- New faculty & staff as per UGC ,NCTE and State Government policies
- Deputation of visiting faculty as per need

Industry Interaction / Collaboration
- Departments organize Industry Visits to gain practical knowledge
- Organization of Industry Visits (School Visits for B. A. B. Ed. Student teachers)
- M.O.U signed with industry (Madhuri Woolen)

Admission of Students
- Admission as per Government Rules and Regulations.
- For rural students computation access support is provided.
- Students are counseled for appropriate choice of subjects.
- Socially and economically backward and Divyang students figure prominently.

6.4 Welfare schemes for

Teachers	Loan facility to employees through Co-operative credit Society

Non -Teaching Staff	Loan facility to employees through Co-operative credit Society
Students	Insurance, Cycle Bank, Students Aid Fund Equipment's for physically challenged students Earn and Learn Scheme, Medical Facilities at Health Center

6.5 Total corpus fund generated — Nil

6.6 Whether annual financial audit has been done — Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Type of Audit	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	No	By NAAC Assessor Team	Yes	IQAC
Administrative	No	By NAAC Assessor Team	Yes	Stock Handling Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes
For PG Programmes	Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?	Not Applicable

6.11 Activities and support from the Alumni Association

- Annual Meetings of every department or get-togethers are arranged
- Regular meetings are conducted.
- Financial and Academic Support to the Institution.
- Donations for organization of activities.
- Placement opportunity provided to current students.

6.12 Activities and support from the Parent – Teacher Association

- Annual meeting of Parent-Teacher Association is held regularly. Their suggestions are recorded and improvements are carried out.
- Regular meetings of parent teachers association.
- Informal interactions at department level.

6.13 Development programmes for support staff

- Training of support staff for using office software, examination work

6.14 Initiatives taken by the institution to make the campus eco-friendly

- In the campus, non-conventional sources of energy like solar lights are used.
- Tree plantation drive.
- Water harvesting system has been developed in our college campus.
- Workshop on E-Waste Management. Internal Green Audit Conducted.

CRITERION : VII INNOVATIONS & BEST PRACTICES

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. **Mobile Library**

The activity has been started to develop reading culture in the rural areas. Under the scheme students provide books from the college library to the readers from the villages. It connects the villages to the library

2. **Mahavir Times**

The college publishes 'Mahavir Times' to provide the information about various activities organized in the college to the stakeholders. The college gets publicity and students get a platform to express themselves

3. **Automatic Weather Station**

The weather station has been established to study the weather changes. Through the station the college regularly get the information about daily temperature (maximum & minimum), moisture level, rain, direction of wind air pressure, weather forecast etc. The information collected is provided to research students and other colleges

4. **Earn and Learn Scheme**

The scheme is open for poor and needy students. On the basis of the economic status of the students the college provides them job opportunities at banks, malls, hotels and C.A. offices and on the campus also. Through the scheme they become economically independent and it also inculcates work culture and dignity of labour among the students.

5. **College App**
6. **Inter departmental Activities**
7. **Strengthening Competitive Examination Cell**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

The objectives for the academic year 2016-17 were decided and a plan of action was implemented accordingly. ICT based learning facility has been provided for every department.

A register was maintained in order to note the faculty name, class name, unit name & number of students present. In library we have an Internet Centre for both students and faculty.

To develop research attitude, an international level conference and a national seminar were organized by the departments of Marathi, English, Hindi and IQAC. Proceedings with ISBN numbers were published. We also organized 3 University level workshops.

Our students and teacher took active part in Shivaji University Avishkaar research competition and obtained awards. Mahavir Research Centre was established. Faculty members participated in different conferences; seminars and presented and published research papers.

Cultural committee, Maitreen Vyaaspeeth, Tejasvini Yuvati Manch , Maze Granthalaya (My Library), Nature Club, Literary Associations organized different programmes to enhance curricular and extra-curricular abilities.

Pradnya Sanvardhan, Career conference through various activities helped the students for their academic achievement in University Examinations.

The competitive examination Cell and Counselling Cell of the college and the library specially developed for competitive examinations guidance and guided students for examinations.

7.3 Give two Best Practices of the institution.

- Career conferences are held regularly for the benefit of students.
- Enhancement of reading culture through different activities, Granthvedh, Vachan Katta (Reading Forum), Mobile Library, Literary Associations, Mahavir Times etc.
- Rich tradition of sports culture and NCC in the college.

*Details in annexure (Annexure III)

7.4 Contribution to environmental awareness / protection

Plastic free campus, Green Audit, E waste management, Plantation campaign, solar energy use

7.5 Whether environmental audit was conducted?	Yes

7.6 Any other relevant information the institution wishes to add. (SWOC Analysis)

Strengths:

- Qualified, well experienced and dedicated faculty.
- A faculty with good number of research degrees and research activities.
- Competitive examination Centre and life skill courses.
- Number of social welfare and extension activities.
- Pollution free and ecofriendly campus.
- The college enjoys good reputation in society.
- Tradition of meritorious students in B. A. B. Ed. and M. A. (Psychology) programme.
- Strong student support services like NSS, NCC and sports.
- National and International level achievements awards in Sports and NCC.

Weaknesses:

- Number of teaching and non-teaching posts remained vacant due to delay in NOC from the government. As a result CHB staff is working in place.
- Majority of rural students weak in English Communication and ICT skills.
- Lack of more PG departments.
- Less number of professional courses.

Opportunity:

- To start more skill based courses and programmes.
- To enhance research culture among the students.
- Starting more Post graduate courses.
- Mobilizing alumni support for institutional development.

Challenges:

8. Plans of institution for next year

- To organize workshops or training programme for non-teaching faculty.
- National Seminars on various emerging issues in Humanities and Applied Science.

- Starting more add on courses.
- Construction of Five Storied Science Wing Building.
- Increase Number of MoUs with various academic and research organizations.
- Starting New P.G. Programmes and B.Voc.
- Activate Placement cell and Competitive exam Guidance Cell.
- To create online feed-back system.

Mr. Ajitkumar N. Chougule
IQAC Coordinator

Dr. Rajendra P. Lokhande
PRINCIPAL
Mahavir Mahavidyalaya
KOLHAPUR

Date: 29 December, 2018

Place: Kolhapur

Sr. No.	Weeks	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39
	Months	June		July				August				September				Oct.			Nov.			December			January				February				March				April			
	Month Weeks	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
1	Admission & Orientation of Syllabus	█	█	█	█																																			
2	Formation of study circle & literary assoc.					█	█	█	█																															
3	Classroom Teaching					█	█	█	█	█	█	█	█	█	█							█	█	█	█	█	█	█	█	█	█	█	█							
4	Felicitation of university rankers							█	█																															
5	Practical Work Related to Geography & Psychology paper											█	█	█	█														█	█	█	█								
6	NSS Camp																					█	█	█																
7	Bhagwan Mahavir State level Elocution Competition															█	█																							
8	Tutorials : B.A. II & III ,BA B Ed students											█	█																											
9	Career conference (Counseling Psy.)																		█	█																				
10	Students Seminars															█	█																							
11	University Exam (Theory & Practical.)																		█	█	█																█	█	█	█
12	Deshbhooshan Puraskar																		█	█	█																█	█	█	█
13	Field Work related to Project (B.A. III,BABEd)																									█	█													
14	Avishkar Competition																					█	█	█																
15	Organization of Conferen.																					█	█	█																

Analysis of Teacher Evaluation by Student

1. Class control, explaining difficulties point, subject command, interaction with student	**Very Good**
2. Knowledge sharing, making the subject interesting, voice, co-curricular activities	**Excellent**
3. Using teaching aids, general knowledge, student doubt, question etc. Regular and punctual	**Good**
4. Syllabus coverage, Teaching methodology, practical, language	**Very good**
5. Improvement below average student	**Good**
* N.B. Sample of 250 students' feedback	

Annexure: III

Best Practices of the HEI

Best Practice: Development of Reading and Writing Culture

Goals:

- To develop reading and writing culture among the students, teachers and society.
- To create / form a civilized and skill based society as per the objective 'Better Education Better Society' through reading.
- To cultivate reading interest, critical approach and curiosity among students.
- To make reading facility available to the deprived classes from reading.
- To develop freedom of expression in students.
- To develop the reading interest in minority and backward class through 'Book Gift Scheme'.
- To organize lectures and workshops to develop reading culture.

The Context

It was observed from the records in the registers of lending and borrowing of books in library that the interest in reading in students is continually on the wane. The proportion of circulation of books for reference and other purposes has reduced compared to the text books of syllabus. Consequently, it is felt that the participation of students in wall-papers and magazine of college has also lessened. It is due to the increasing impact of social media; it is observed that the interest in reading is decreasing. This is being discussed all over now a day. Besides, it is also noticed that the nature of syllabus and changes in examination system have also slowed down the interest of comprehension.

It has been observed after doing the social and academic survey of rural areas such as Padali village, Karvir Tehsil of Kolhapur that the number of literates has increased. Particularly, the female among reading public does not get enough access to the reading material. Moreover, they cannot keep contact with library due to all day long farming related works and domestic chores. Hence the college has started mobile library for them.

The Practice

A) Granthvedh Vachan Sanskriti Mandal

This activity is being run at B. A. B. Ed. unit of the college. Each subscriber student in this activity is provided with books. They are motivated to read and write reviews on them. Competitions and lectures related to reading and writing are organized. OPAC and Bar Coding of the books have been done for ease of access by students.

B) My Library

The Department of Commerce runs this activity. In the scheme, the books are donated by the students. These books are distributed among students.

C) Departmental Library

Each department in the college has its own departmental library. The book transactions of reference books and text books are regularly done.

D) Wachan Katta (Reading Forum)

In order to improve the reading and pronunciation skills of students, this scheme has been started. Every Monday, between 10 am to 11 am, there is a publication of student written literature and famous books are serially read out.

E) Mahavir College Times

Mahavir College Times is a non-periodical published in order to develop writing ability in students. Students are motivated to compose poems, stories, articles, character sketches, news, advertisements, etc. for publication in it.

F) Mobile Library

The activity has been started to develop reading culture in the rural areas. Under this scheme, we have selected enthusiastic volunteers from our college students. Every student is associated with a particular village. It is their duty to do counseling of women and men of all ages away from the benefit of reading. After counseling a group readers will be found and survey of those readers will be carried out. Readers will be provided books as per their demands.

G) Deshbhooshan Magazine

To give scope to the creative writings of the students, the college publishes an annual magazine entitled 'Deshbhooshan'. The students from Arts, Commerce, Education & Science faculty contribute their articles in various literary genres for the publication of magazine. Magazine committee organizes workshops on 'Creative writing' and also takes interviews of famous writers.

The college, through its various departments, organizes several activities like reading competition, debating competition, wallpaper writing competition, elocution competition on social issues and road shows etc.

Evidence of Success

● Scope of expression and reading competencies among students were broadened.

● The exchange transaction of books, magazines and journals in the libraries increased.

● Various activities concerning reading increased student's creative consciousness. The college is receiving qualitative articles to be published in Mahavir Times and 'Deshbhooshan' Magazine.

● Due to the books provided by the mobile library scheme the reading habit has increased among the rural readers.

● The student participants in Granthvedh and Maze Granthalaya scheme are found writing book reviews and critical articles.

Problems Encountered and Resources Required:

● Demand of specific books by readers is high, but availability is limited.

 ● Demands of variety of genre of books are there from readers which are partially fulfilled.

● Some readers are not punctual so the returning of books is delayed.

● Books available in library are mostly in Marathi language.

 ● Books donated by donors are as per their choice and not as per our demand.

Best Practice: Career Conference, Exhibition and Guidance

Goals:

● To guide students in choosing appropriate career.

● To measure aptitude of students for their career choice.

● To develop career information database.

● To provide real life counseling opportunity to P.G. students of counseling psychology in order to learn professional skills and outlook.

● To sensitize students about career development stages, concerns and coping mechanisms in real life.

● To make students aware of work-life balance for effective living.

The Context

The present higher education system (conventional courses in particular) doesn't provide proper orientation and training for students regarding future career opportunities. To meet this need the post-graduation department in Counseling Psychology has taken the initiatives to conduct the career conference. Every year department conducts the career conference for all students. The students of M.A. II actively participate in preparing the concept design with the

help of In Charge Shri. Shirish Shitole (Asst. Professor, Psychology), Dr. B. A. Naik (Head of the Dept.) and Shri. S. P. Sankpal (Asst. Professor, Psychology).

The Practice

The concept design is developed by students of M.A. II under the mentoring of In-Charge Shri. Shirish Shitole (Asst. Professor, Psychology), Dr. B. A. Naik (Head of the Dept.) and Shri. S. P. Sankpal (Asst. Professor, Psychology). The work for conference includes collection of information about courses and career opportunities in following areas:

● Arts ● Commerce ● Science ● Languages ● Professional Careers ● Education ● Print and Mass Media ● Entrepreneurship and Business opportunities through government schemes and initiatives ● Career especially for women ● New Emerging fields

The work is distributed among students two months before the conference. The previous database is made available to students to avoid repetitive work. Students use internet, websites, magazines, university portals, university directories, newspapers, government Udyog Bhavans to collect detailed information about various courses and job titles. The information is then categorized effectively. The areas are divided among students judiciously and they prepare themselves for the conference day where they have test students' aptitudes and guide them accordingly.

Another feature of this conference is the exhibition of career related posters. The posters cover different areas of careers and jobs related to them through graphs, pictures, flow charts and diagrams. It covers different concerns during career developments and strategies to handle them in effective manner. The posters related to developmental aspects of human beings, effective living, balance of rational and emotional world, mental fitness, life and work balance, life satisfaction, balanced life styles to handle stress related aspects of professional life etc.

Our M. A. (I) students' carry Aptitude testing scientifically in a separate room and find out the areas of interest of counselee. The counselee then visits appropriate table in conference room where He / she gets proper guidance about the courses, job titles and required traits, skills and knowledge related to his/her area of interest.

 Evidence of Success

The conference is the awaited programme of our college. The students from all faculties (Arts, Commerce, Science and B. A. B. Ed.) visit the conference and take the benefit of scientific aptitude testing and career counseling service. It gives an opportunity for P.G. students of Counseling Psychology to learn professional skills for real life counseling. The visitors also see the exhibition keenly and understand the real life dynamics of career.

Every year approximately 500 students visit the conference while nearly 120-150 students take aptitude tests and get counseled accordingly. Throughout the year, students visit Psychology

professors informally for their problems and teachers help them to deal the problems. The media has also hailed it and the adequate space is given by them for publicity of the conference.

Following eminent personalities have inaugurated the conference

● Dr. Manikrao Salunkhe, Former Vice-Chancellor, Shivaji University, Kolhapur.

 ● Hon. Chandrakantdada Patil, Revenue Minister, Maharashtra State

 ● Dr. Manoj Salunkhe, Chief Editor, Daily Sakal, A leading Marathi Newspaper

● Adv. Kapse K.A., Chairman, A.D.S.P.M., Kolhapur

● Shri. Desai M.B., Secretary, A.D.S.P.M., Kolhapur

Problems Encountered and Resources Required

 Following concerns are faced by the Career counseling cell of P.G. department of Counseling Psychology.

● Crunch of funds due to permanent non-grant basis of department.

 ● Limited number of professional human resources for counseling.

● Inability of counselees to pay charges for counseling due to their poor economic background. It limits the expansion of services.

|| Sheelam Param Bhooshanam ||
Shri Acharyaratna Deshbhooshan Shikshan Prasarak Mandal's
MAHAVIR MAHAVIDYALAYA, KOLHAPUR
NAAC 'A' Grade
(Arts, Commerce, Science & B.A.B.Ed.)
Academic Calendar For 2018 - 19 (Month Wise Programme)

June -
- World Environment Day (5th June)
- NCC Enviroment
- Commencement of Term I – Staff Meeting – (12th June)
- Admission Process
- Selection of C.H.B. Staff
- Teaching plan
- International Yoga Day (21st June)
- Commencement of Teaching (25th June)
- Shahu Jayanti (26th June)
- Distribution of Teacher Diary
- Inauguration of Reading Forum
- Annual, Unit and Lesson Planning Workshop
- Preparation of tentative time table and batches of theory and practical.

July -
- Tree Plantation (01 July)
- Admission Process
- Distribution of time table
- Principal 's Welcome Address
- Welcome Ceremony
- Attendance Register Distribution
- Distribution of Identity Cards
- World Population Day (11th July)
- Notification of Scholarships
- Admission process of N.S.S. and N.C.C.
- Registration of Granthvedh
- Formation of college committees
- Meeting of HoDs
- Gurupournima Celebration
- Meeting of IQAC
- Poetry Reading Competition
- Action Research
- Annual, Unit and Lesson Planning Workshop
- Reading Forum Programme (Vachan Katta)
- Teaching Aids Workshop
- Bicycle Distribution (Cycle Bank Committee)
- Ladies Hostel Admission Process
- Admission to Competitive Exam Guidance Centre

August -
- Annabhau Sathe Birth Anniversary (01st Aug)
- Lokmanya Tilak Deth Anniversary (01st Aug)
- August Kranti Divas (09th Aug)
- Tree Plantation and Publication of Mahavir Times (15th Aug) (Independence Day)
- Meeting for 4th Cycle of NAAC
- Inauguration of Student Council

- Inauguration of Departmental Associations
- Meeting of HoDs
- Action Research
- Practice Lessons
- Reading Forum Programme
- Content Enrichment Programme
- Visit to social institution
- Pradnya Sanvardhan Programme
- Visit to Masai Plateau
- Subjectwise Unit Test

September -
- Teacher Day (05th Sept)
- Cognitive Day (11th Sept)
- Hindi Day (14th Sept) (Hindi Week)
- Ozone Day (16th Sept)
- N.S.S. Day (24th Sept)
- Preparation of Youth Festival
- Lead College Activity
- Meeting of HoDs
- Meeting - 4th Cycle NAAC
- Vidyarthi Gun-Gaurav Programme
- Action Research
- Practice Lessons
- Reading Forum Programme
- Tutorials
- Ideal Classroom Teaching Workshop
- General Knowledge Enrichment and Group Discussion
- I.T. Lesson
- Content Enrichment Programme
- Subject Wise Unit Test.
- SUPW Workshop
- Equatorial Day (23rd Sept)

October -
- Mahatma Gandhi Birth Anniversary (02nd Oct)
- Inauguration of Science Association
- World mental health day (10th Oct.)
- NAAC sponsored National Programme
- Bhagwan Mahavir State Level Elocution Competition
- Action Research
- Practice Lessons
- Content Enrichment Programme
- Tutorials
- Creativity and Personality Development Programme
- Practical file submission

- Practical mark uploading on university portal
- Poster Exhibition and Career Conference
- Field visits of P.G. Psychology students
- Syllabus Completion Report
- Internal Exam / Term Exam
- University Exam
- Term end Meeting
- Diwali Vacation

November -
- Commencement of Second Term
- Meeting for NAAC Review
- Lead College Activity
- N.S.S. & N.C.C. Blood Donation Camp
- Practice Lessons
- Content Enrichment Programme
- Tejaswini Yuvati Manch Programme
- I.T. Lesson & Action Research
- Student visit to Social Institutions
- Visit to Educational Institutes
- National and International Conferences / Seminars

December -
- Meeting of HoDs
- University Examination
- Practice Lessons
- Internship (B.A.B.Ed.)
- Content Enrichment Programme
- SUPW Workshop & Action Research
- Science Exhibition

January -
- N.S.S. Camp
- Educational Study Tour
- Alumni Meeting
- Savitribai Phule Birth Anniversary (03rd Jan)
- Swami Vivekanand Birth Anniversary (12th Jan)/National Day
- Jijau Birth Anniversary (12th Jan)
- Geography Day (14th Jan.)
- Meeting of All HoDs
- Visit to Bhima Agro Exhibition
- Republic Day (26th Jan.) and Publication of Mahavir Times
- Practice Lessons & Action Research
- Tejaswini Yuvati Manch Programme
- Pradnya Sanvardhan Programme
- Parents Meeting
- Science Exhibition (Poster Presentation)
- Guest Lectures by all Departments

- Subjectwise Unit Test
- Training for P. G. Psychology students

February -
- Cultural Activities of Various Department
- Shivaji Maharaj Birth Anniversary (19th Feb)
- National Science Day (28th Feb.)
- Meeting of HoDs
- NCC, B & C Certificate Exams
- Personality Development Programme
- Creativity Programme
- Visit to Industrial & Educational Institutions
- Annual Lesson Exam & Viva-voce
- Content Enrichment Programme
- Subjectwise Unit Tests
- Parents Meeting
- College Development Committee Meeting
- University Practical Examination

March -
- Shri Acharyaratna Deshbhooshan Muniraj Vyakhyanmala
- International Women's Day
- Meeting of HoDs
- Tutorial
- Shahid day (23rd Mar)
- Internal Examination/Term Examination
- Annual Lesson Exam & Viva-voce
- Practical file submission (Practical subjects)
- Practical mark uploading on university portal
- Deshbhooshan Prize Distribution
- B.A.B.Ed. IV Fare Well Function
- University Exam
- College Development Committee Meeting

April -
- Bhagvan Mahavir Birth Anniversary
- Mahatma Jyotiba Phule Birth Anniversary (11thApril)
- Dr. Babasaheb R. Ambedkar Birth Anniversary (14thApril)
- Publication of Deshbhooshan Magazine
- Shri. A. D. S. P. Mandal's Foundation Day (Akshay Trutiya)
- Meeting of All HoDs
- Practical Marks uploading of University Portal
- University Exam
- Stock checking by all departments
- Term End Meeting
- Meeting for Planning & Admissions
- Summer Vacation

May -
- Preparation of college prospectus