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Shri Acharyaratna Deshbhooshan Shikshan Prasarak Mandal, Kolhapur
Mahavir Mahavidyalaya, Kolhapur (Autonomous)
Minutes of the first meeting of the Internal Quality Assurance Cell convened on ,
07 July, 2025.

The first meeting of the IQAC of the college was convened on July 07, 2025 in the Amphitheatre. The following members were present at the meeting:

Sr. No.	Members	Designation
1	Prin. (Dr) Rajendra P. Lokhande	Chairman & Principal
2	Mr. Arun Khot	Head Clerk
3	Dr (Mrs) Kalpana G. Gangatirkar	Teacher Representative
4	Dr.Gomteshwar Patil	Teacher Representative
5	Dr. Prakash V.Kamble	Teacher Representative
6	Mr. Shrikant V. Bacche	Teacher Representative
7	Mr. Ajitkumar Chougale	Teacher Representative
8	Dr Mahadeo Shinde	Teacher Representative
9	Dr shankar Dhanwade	Teacher Representative
10	Mr. Swapnil B. Patil	Teacher Representative
11	Dr H.V.Deshpande	Educationalist
12	Mr.Sachin Kumbhoje	Industrialists
13	Miss Partiksha Tatale	Student Representative
14	Dr Sanjay Omase	Director

With the prior intimation, Dr Vijay Kumbhar, Prin. (Dr). B.P.Marje s Mr.Sachin Kumbhoje were advised to join meeting online but due technical problem, they could not attend the meeting

As per the rules, with the completion of quorum at the meeting, it started under the chairmanship of Prin. (Dr) Gomteshwar Patil on Monday, July 07, 2025. Prin. (Dr)Gomteshwar Patil welcomed the IQAC Members as well as the special invitee member Prof Dr Mahavir B Kothale. Dr R P. Lokhande conveyed them the purpose of the present meeting .

The detailed discussion as per the agenda and resolutions passed at the meeting are as follows:

Subject No.1: To confirm the Minutes of the previous meeting.

Dr Sanjay Omase, the Coordinator of IQAC, read out the Minutes, Resolutions and Action Taken Report of the previous meeting of the IQAC dated 25 May 2025 in detail for discussion and confirmation.

Resolution No. 1:

The members of the IQAC unanimously agreed upon the Minutes and Resolutions of the Meeting of the IQAC and confirmed them after discussion.

Proposed by: Mr Ajit Chougale

Seconded by: Dr Prakash Kamble

Subject No. 2 : To prepare DQA Document on Quality Assessment (DQA) of the College

Dr. Sanjay Omase informed about major quality initiatives undertaken by the IQAC in the last four years. Dr Mahavir Kothale invitee expert advised that IQAC should prepare Document on Quality Assessment to show the progressive report of the college in area of quantitative metrics. Such as No. of Research Publications per teacher, organization of seminar conference, Number of student placement and Achievements etc.

Resolution No. 2: - All the IQAC members unanimously resolved that IQAC should prepare **Document on Quality Assessment** by June 2026

Proposed by: Mr Ajit Chougale

Seconded by: Dr G .S Patil

Subject No. 3: To Start Skill Oriented /Short Term /Certificate Courses

Dr Gomteshwar Patil being an I/c Principal of the college said about the many courses college should have for 4th cycle assessment. Dr Bacche informed about skill based course conducted by the Commerce Department. In meeting Dr Mahavir Kothale advised that college should have at least 20 to 25 courses Dr. Sanjay Omase told that each department should take initiative for starting skill oriented and short term certificate courses in the second term.

Resolution No. 3: It was unanimously agreed on the resolution that each Department should start at least one skill and short-term certificate course(s) and which should be started next term of the current academic year.

Proposed by: Dr G .S Patil

Seconded by: Dr Shrikant V Bacche

Subject No. 4: To take the review last 4 year of old seven criteria

In the meeting discussion was held on existing seven criteria's and alignments of criteria wise data with new upcoming 10 metrics. Dr H.V Deshapande told that IQAC should find out weak points and adopt the strategic plan to improve the performance. In this regard discussion was also held on preparing Criteria Note for each Criterion.

Resolution No. 4: In the discussion, it was unanimously agreed on the resolution that criterion wise assessment should be done by Coordinator, IQAC and Criterion Head by December 2025

Subject No. 5: Conduct Academic and Administrative Audit

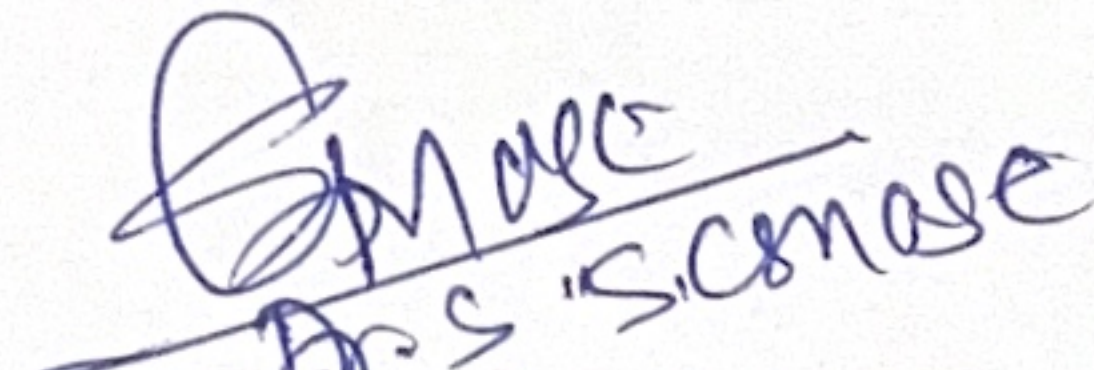
Dr H V Deshpande advised that an Academic and Administrative Audit was of importance in NAAC Assessment. It would help to prepare Document on Quality Assessment as well to criterion wise assessment and verification of data and evidences. Dr Sanjay Omase informed to the members that the procedure of conducting Academic and Administrative Audit was started by IQAC in the month of July 2025


Resolution No. 4

In the discussion, it was unanimously agreed on the resolution that IQAC should conduct Academic and Administrative Audit for 2024-2025

Proposed by: Prin Dr H V Deshpande
Seconded by: Dr K G Ganagatirkar

As no other matter was raised, the meeting ended with a vote of thanks to the Chairman and members of the Academic Council proposed by Dr (Mrs) Kalpana Gangatirkar.


Member Secretary


Chairman & Principal
Dr. G. S. Patil



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Internal Quality Assurance Cell

Attendance Sheet of an IQC meeting dated Monday 7th July, 2025

Sr.No.	Member	Designation	Signature
1	Dr G S. Patil	I/C Principal	
2	Dr.R.P. Lokhande	Special Duty Officer	
3	Shri. Arun Khot	Member Administrative Staff	
4	Dr Kalapana Gangatirkar	Teacher Representative	
5	Dr Shankar Dhanawade	Teacher Representative	
6	Dr Mahadeo Shinde	Teacher Representative	
7	Dr. Ravindra Mirajkar	Teacher Representative	
8	Dr Shradha Patil	Teacher Representative	
9	Dr. Prakash Kamble	Teacher Representative	
10	Shri. Shrikant Bacche	Teacher Representative	
11	Smt. Sandhya Jadhav	Teacher Representative	
12	Shri. Ajitkumar Chougule	Teacher Representative	
13	Shri. Swapnil Patil	Teacher Representative	
14	Adv. Abhijeet Kapse	Management Representative	
15	Shri. Ankit Porwal	Alumni Representative	
16	Smt. Deepa Shipurkar	Local Society Member	
17	Smt. Pratiksha Takale	Student Representative	
18	Shri. Sachin Kumbhoje	Industrialist	
19	Prin. Dr. H.V. Deshpande	Educationist	
20	Prin. Dr. B.P.Marje	External Expert	
21	Dr. Sanjay Omase	Coordinator	



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The Action Taken and Compliance Report of IQAC Meeting dated 07/07/2025 No. of Resolutions Passed in IQAC Meeting: - 04

Sr. No.	Resolution Datils	Details of Action Taken
Resolut ion No. 1	All the IQAC members unanimously resolved that IQAC should prepare Document on Quality Assessment by June 2026	As per the resolution, Dr Sanjay S Omase prepared a rough draft of Document on Quality Assessment
Resolut ion No. 2	It was unanimously agreed on the resolution that each Department should start at least one skill and short-term certificate course(s) and which should be started next term of the current academic year.	College received proposals for 20 courses of which 15 were finalized by the Scrutiny Committee. 2.College sent proposals of 11 courses to Lifelong and Adult Learning Centre SUK dt. 21/07/2025 3. The Course Coordinators are permitted to take necessary action in order to start the courses The course entitled "Proof Reading" was started on 18/11/2025
Resolut ion No. 3:	In the discussion, it was unanimously agreed on the resolution that criterion wise assessment should be done by Coordinator, IQAC and Criterion Head by December 2025	On the basis of Criterion specific data available with IQAC, Dr Sanjay Omase prepared a Draft Report on Major Concerns and Findings
Resolut ion No. 4 :	In the discussion, it was unanimously agreed on the resolution that IQAC should conduct Academic and Administrative Audit for 2024-2025	As per the resolution passed in last two meetings of IQAC, the following actions were taken: 1. IQAC had informed all HoDs about Academic Audit 2. Academic Audit Files were provided and the HoDs were notified to submit the files by 15 /07/2025 3. Further conducted a Meeting of HoDs on 01 st Aug 2025 and allowed them to submit the Academic Audit Files prior to 15 th Aug 2025. 4. Dept of Economics, Education Computer Science and Phy. Education have submitted Academic Audit files till date.