

## Departmental calendar: 2024-25

Month	Activity	Co-Curricular/Extracurricular
July	Admission process and department meetings	Distribution of department work among teaching staff
August	Admission process. Preparation of time table of the department. Distribution of the syllabus. Preparation of teaching plan for departmental course work (theory & practical). Planning of various committees within department	Group Discussion
September	Conduct of lectures as per syllabus allotted. Starting of practicals of B.Sc. I, II Mathematics	Organization of seminars of B.Sc. Unit test / open book test / Home assignment
October	Conducting lectures as per syllabus prescribed Completion of practicals of B.Sc. I, II	
November	Completion of semester syllabus. Examination work	Conduct of unit test for B.Sc. I & II students
December	Examination work B. Sc I (NEP) Starting of theory syllabus of all classes	
January	Completion of 4th set of practical's of all classes; Conducting lectures as per syllabus	Unit test / open book test / Home assignment Study tours B. Sc II
February	Completion of syllabus of B.Sc. I Journal Checking of B.Sc. III & B.Sc. I	Conduct of internal Evaluation test for B.Sc. I & II Study tours B. Sc II
March	Completion of syllabus B.Sc. II Practical's examination work of B. Sc I & II Revision of practical of B.Sc. I , Practical examination of B.Sc. I , II	
April	Examination work	
May	Examination evaluation	