

Month	Activity	
	Curricular	Co-Curricular/ Extracurricular
July	<ul style="list-style-type: none"> Admission process and department meetings 	<ul style="list-style-type: none"> Distribution of department work among teaching staff
August	<ul style="list-style-type: none"> Admission process. Preparation of time table of the department. Distribution of the syllabus. Preparation of teaching plan for departmental course work (theory & practical). 	<ul style="list-style-type: none"> Group Discussion Allotment of project topics to B.Sc. III students
September	<ul style="list-style-type: none"> Conduct of lectures as per syllabus allotted. Starting of practical's of 1st set of B.Sc. I , II , III. 	<ul style="list-style-type: none"> Organization of seminars of B.Sc. II students. Unit test / Home assignment
October	<ul style="list-style-type: none"> Conducting lectures as per syllabus prescribed Completion of 2nd set of practical of B.Sc. I , II , III . 	<ul style="list-style-type: none"> Guest Lectures/workshop
November	<ul style="list-style-type: none"> Completion of semester syllabus. Completion of 2nd set and start of 3rd set of practical's of all classes. Examination work 	<ul style="list-style-type: none"> Conduct of unit test for B.Sc. I & II students
December	<ul style="list-style-type: none"> Examination work B. Sc I (NEP) Starting of theory syllabus of all classes Completion of 3rd set of practical's of all classes 	<ul style="list-style-type: none"> study visit for B. Sc III students
January	<ul style="list-style-type: none"> Completion of 4th set of practical's of all classes; Conducting lectures as per syllabus 	<ul style="list-style-type: none"> Poster Presentation Guest Lecture
February	<ul style="list-style-type: none"> Completion of syllabus of B.Sc. III, B.Sc. I Journal Checking of B.Sc. III & B.Sc. I 	<ul style="list-style-type: none"> Unit test/ Home assignment
March	<ul style="list-style-type: none"> Completion of syllabus B.Sc. II Practical's examination work of B.Sc. III, B. Sc II. & B.Sc. I Revision of practical of B.Sc. I, II & III Practical examination of B.Sc. I, II & III . 	<ul style="list-style-type: none"> Demo Project viva
April	<ul style="list-style-type: none"> Examination work 	
May	<ul style="list-style-type: none"> Examination evaluation 	