

Ref: MMK/AC/246

Date: 01/08/2024

Department of chemistry Notice

All the faculty members, department of chemistry of Mahavir Mahavidyalaya, Kolhapur (Autonomous) are here by informed that the first meeting of six semester 2024-2025 is scheduled on Saturday, 05-08-2024 at 1:00 pm in the department of chemistry.

Please make it convenient to be present on time.

The agenda of the meeting is follows,

1. Distribution of syllabus – B.Sc. I, II, III
2. Internal exam and practical exam
3. Question paper setting
4. B.Sc. III – Seminar and project distribution
5. B.Sc. III – Practical time table




Dr. Ravindra Mirajkar
COORDINATOR
AUTONOMOUS CELL

Attendance of first meeting in 2024-2025

Name of faculty members

Sign

Prof. R. U. Patil

Dr. V. D. Jadhav (Visiting faculty)

Prof. N. D. Kamble

Prof. P. P. Jadhav

Prof. A. B. Patil

Minutes of the meeting

The meeting of the faculty members of the department of chemistry were held on 5th August 2024 under the chairmanship of Head, department of chemistry, Mahavir Mahavidyalaya, Kolhapur. To discuss various issued mentioned in the agenda.

Item No. 1) Distribution of syllabus for B.Sc. I, II, III

With regarding to the mentioned above, syllabus is distributed among all faculty's members.

Item No. 2) Discussion on B.Sc. internal exam and practical exam

With regarding to above issue internal exam and practical exam timetable was prepared.

Item No. 3) Discussion on paper setting B.Sc. I, II, III

With regarding to above issue distribution of internal and external faculty members as paper setter for B.Sc. I, II, III was done.

Item No. 4) Discussion on B.Sc. III Seminar and project distribution

With regarding to above issue distribution of faculty members to conduct the seminar and project activity smoothly has done.

Item No. 5) Discussion on term I practical examination

By taking consideration of the specialization of the faculties the B.Sc. III practical was distributed.

As there is no issue for further discussion and hence the meeting is over.

Action taken report

Meeting date: August 05, 2024

Meeting location: Mahavir Mahavidyalaya, Kolhapur Chairperson:

Miss. R. U. Patil, Head of chemistry department

Minutes of the meeting:

The faculty members of the department of chemistry convened on August 05, 2024, under the chairmanship of the head of the department at mahavir Mahavidyalaya Kolhapur. The meeting was held to discuss various issue mentioned in the agenda, and the following decisions were made:

Item No. 1) Distribution of syllabus for B.Sc. I, II, III

Action taken: The syllabus for B.Sc. I, II, III has been successfully distributed among all faculty members.

Item No. 2) Discussion on B.Sc. internal exam and practical exam

Action taken: In response to the discussion, the time table for B.Sc. internal exam and practical exam has been prepared.

Item No. 3) Discussion on paper setting B.Sc. I, II, III

Action taken: In accordance with the discussion, the distribution of internal and external faculty members as paper setters for B.Sc. I, II, III has been completed.

Item No. 4) Discussion on B.Sc. III Seminar and project distribution

Action taken: The discussion regarding the seminar and project distribution for B.Sc. III has been noted and will be further addressed as needed.

Item No. 5) Discussion on term I practical examination

Action taken: The practical examination for B.Sc. III for the first term was discussed, and the time table has been finalized for smooth conduct of the examination.

Signature:

Head of chemistry department

(Miss. R. U. Patil)